



The General Secretary,
Zambia Union of Government & Allied Workers (UG),
Plot 20, Sianjalika road,
East of Lewanika Shopping Mall,
Woodlands,
Lusaka.

RE: EDUCATION HUMPER

This serves to inform your good office, that I am a Bonafide UG member who is currently pursuing academic/ professional endeavor at in the field of _____ start date being _____ and end date being _____ covering a period of _____ years. Below and attached hereto this prescribed form are my details and proof to support my application.

S/N	Principal Member Names	Department	Employee No.	NRC No.
1.				

Given the above, I write in accordance with provisions of UG Education Support incentive policy guidelines for qualification of education humper (book allowance) to enable me purchase and or meet sundry expenses such as internet bundles, stationery, or groceries respectively.

Signature: _____

Names: _____

Date of Joining UG: _____

CC: The Provincial Secretary _____ Province (PEC).

CC: The District Secretary _____ District (DEC).